

## **GUIDELINES FOR APPLICATION AND EXHIBITION PROPOSAL • DIGITALISEUM**

### **APPLICATION IN ONE PDF-FILE**

- The application shall be one (1) PDF-file and all info / material shall be included in this document.
- The PDF-file shall be in a standing / portrait format / layout.
- The PDF-file has shall not exceed more than 8 pages.

### **STRUCTURE OF YOUR APPLICATION**

#### Page 1

- Name, adress and contact information ( email, cell/mobile phone etc. )
- Write "Application DIGITALISEUM" in upper right side.
- Personal statement - Write a text on your work / artistic practice.

#### Page 2

- Page to is a compressed CV where you include the most important information. Include information as; education, group exhibitions, grants, commissions etc.

#### Page 3

- Exhibition proposal - Write a text on what your are intending to show at DIGITALISEUM. Include as much information as possible as theoretical perspective on your work, place/location to exhibit the work, media and format etc.

On the bottom of Page 3. Insert links to your website and to work that is current to your present work and the work you are applying with.

#### Page 4- 8

- Portfolio - Insert images in the document that is relevant and images that you are applying with with your exhibiton proposal and intend to show.
- Under all images do write information of the work as; title, media ( print, collage etc. ) and year.

### **IMPORTANT**

- If you have video work. Upload your video on YouTube or Vimeo ( or other websites ).
- If you have video work that you don´t want to show in public and is only for the application for Digitaliseum. Upload the video on Vimeo (or other website), set it as a "closed/private" video and include the link and password to the video on Page 3.
- Regarding inserted links - All links has to be active, that is the website you are linking to should appear when you click on the link.
- Reduced File Size - Save you application as a PDF- file and also as "Reduced File Size" before you send it to us.
- File name - The PDF-file should be: Start with your name and then Digitaliseum\_Application.

See example "First Name\_Surname\_Digitaliseum\_Application.pdf"

**Please scroll below to see an example on how the information should be disposed in your application.**

First Name Surname  
Address  
Zip Code City  
Country

Application DIGITALISEUM

Phone number  
E-mail

## PERSONAL STATEMENT

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## EXHIBITION PROPOSAL

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## LINKS TO VIDEO ARTWORK

### LINKS

Title, year and other info.

Password: xxxxx

[Paste direct link here to website, YouTube, Vimeo etc.](#)

Title, year and other info.

Password: xxxxx

[Paste direct link here to website, YouTube, Vimeo etc.](#)

Title, year and other info.

Password: xxxxx

[Paste direct link here to website, YouTube, Vimeo etc.](#)

Arrange the layout for images and amount of pages as you please. In all no more than 8 pages for the complete application (text and images).

PORTFOLIO



Title, media, year



Title, media, year



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